



Chatham Business Association, SBDI Service Provider for SSA #51
800 E. 78th St.
Chicago, Illinois 60619

(SSA) Area #51 2nd Quarter Commissioner Meeting Minutes

Wednesday, August 16, 2023 – 6:00. p.m.

Location: Chatham Business Association, SBDI Service Provider for SSA #51
800 E. 78th St. Chicago, Illinois 60619

Meeting was called to order at 6:20 p.m., by Melinda Kelly, President of Chatham Business Association. SSA Commissioners in attendance were: Patricia McCoy (Help-at-Home), Clarence Glover (Majestic Florist), Lamont Smith (Sizzlin Skillet).

SSA Staff in attendance were: Melinda Kelly, President of Chatham Business Association, Jennipher Adkins, Interim Executive Director, Charles Edwards, Chief IT Ambassador, Cliff Bonner, Field Program Manager, Rachel Hawkins, SSA Manager, Richard Willis, Human Resources Director

Meeting Commencement: 6: 20 p.m.

Summary of Discussions:

Welcome/Opening Remarks by Melinda Kelly: Melinda warmly welcomed all the attendees and expressed her optimism for the continued collaboration and success of the initiatives.

Review of 2nd Quarter Service Report:

Presented by Rachel Hawkins, Program Manager:
Discussed the upcoming virtual meeting for the SSA 2024 budget.
Importance of advertising and promotions for SSA #51 businesses.
Overview of the Annual Free Back to School Haircuts event held on July 29th, 2023.
Street cleaning results from April to June.
Updates on public way aesthetics and potential holiday decorations.
Introduction of a new cybersecurity program.
Details about upcoming events.
Offering of free tickets to the Chicago Art Institute for SSA #51 members.

Corridor Report: (Public Way Maintenance and Aesthetics) Presented by Cliff Borner, Field Manager:

Street cleaning results and areas cleaned.
Updates on public works initiatives.
Aesthetic enhancements in the public way.

Database Demo Presented by Rachel Hawkins, Program Manager:

Showcased a demo of the database collecting information within SSA #51.

New Business and Future Plans Discussed by Rachel Hawkins, Program Manager:

Introduced new initiatives and future events.

Commissioner Applications/OMO Training Update Shared by Rachel Hawkins, Program Manager:

Updates on commissioner applications and training modules.

Conclusion:

Melinda Kelly expressed gratitude towards all attendees for their active participation and looked forward to further collaborations.

Meeting Adjourned at: 7:30 p.m.

Minutes taken by: SSA #51 Program Manager, Rachel Hawkins