



Chatham Business Association, SBDI Service Provider for SSA #51
800 E. 78th St.
Chicago, Illinois 60619

**SSA Area #51 Commissioners Open Meeting
Meeting Minutes**

Wednesday, March 15, 2017 – 12:00 p.m. – 1:00 p.m.
QBG Building, Meeting Room
806 E. 78th Street, Chicago, Illinois 60619

Meeting was called to order at 12:08 p.m., by Karletta Kelly, SSA #51 Program Manager, Service Provider Chairman Melinda Kelly and Executive Director Abraham Lacy, Chatham Business Association, SBDI, Service Provider for Special Service Area #51. **SSA Commissioners in attendance were:** Veta Caldwell-Charles (**Tailo-rite Cleaners**) and Lamont Smith (Sizzlin Skillet). Roll Call and Opening Remarks done by SSA#51 Program Manager, Karletta Kelly. Secretary Veta Charles signed December 14th, 2016 meeting minutes.

SSA #51 Program Manager reviews 4thrd Quarter Services Usage Report:

Advertising and Promotions

Important information, such as Business Workshops, Financial Assistance and Technology Development are distributed monthly to SSA #51 businesses. Every effort is made that SSA #51 Businesses are informed of SSA #51 Services, Monthly Membership Meetings, SSA Quarterly Meetings, BACP Workshops and GET Connected Program.

The SSA #51 Service Provider takes every opportunity to market their SSA #51 businesses. During the December 15th, 2017 Mix N Mingle, SSA #51 Restaurants were invited to showcase their culinary talents. CBA, SBDI purchased one dish from each participating restaurant to highlight at the event. Their food menus and business cards are on display. **11 Restaurants and 2 Florist** SSA#51 business participated. As an added bonus, CBA, SBDI has offered all **52** business participants at the event 10% off their next catering order from any of the participating businesses. (See attached "Taste of Chatham" Flyer)

CBA, SBDI is also promotes the SSA #51 businesses on social media.
Facebook): **1,135** Likes (Facebook.com/ChathamBusiness
Twitter: **792** Followers (@CBAworks)

Public Way Maintenance

December 2016 – February 2017

Street Cleaning

So far this quarter these stats are estimates due to staff errors reported of garbage were collected and removed from the streets of SSA #51 in the months of September through November.

So far this quarter in total SSA # 51 Cottage Grove, 87th and 95th St Corridor cleared **109** Lamp Posts, **548** Bus Stops, **1,776** driveways, 0 Gallons of garbage from vacant lots, **1796** Walkways and **1,986** Bags of Garbage from the corridor.

Areas within the SSA #51 that were cleaned include: 75th Street (Indiana to Drexel), 79th Street (Cottage to 95th Street), 79th Street (Greenwood to Indiana), Cottage Grove (75th Street to 95th Street), and Vacant lots located on 75th Street, 79th Street, 95th Street and Cottage Grove Avenue.

Public Way Aesthetics

SSA #51 Service Provider has installed 250 6' Colorado Spruce trees on Cottage Grove corridor for holiday decoration. These trees will also be provided for any residence whom sign up via the SSA#51 website for December 22nd event.

Façade Improvements

There are no new updates from the last quarter report. **25** total Businesses applications were submitted as of February 2016. **6** have completed their Façade Improvements that include Awnings, new signage and security shutters. **3** have been removed from list. **6** are in Design Process. **1** is approved, just waiting on installation. **2** are at various stages of documentation status. **8** are on standby to move off waitlist.

Safety Programs

CBA, SBDI contracted AGB Investigative for Security. (AGB December 2016 through February 2017 Reports attached).

Meeting closed at 1:22pm.

Secretary-Veta Caldwell-Charles

SSA #51 Program Manager, Karletta R. Kelly