



Chatham Business Association, SBDI Service Provider for SSA #51
800 E. 78th St.
Chicago, Illinois 60619

**SSA Area #51 Commissioners Open Meeting
Meeting Minutes**

Wednesday, June 10, 2015 –6:00p.m. – 7:00 p.m.
QBG Building, Meeting Room
806 E. 78th Street, Chicago, Illinois 60619

Meeting was called to order at 6:10 p.m., by Karletta Kelly, SSA #51 Program Manager, Chatham Business Association, SBDI, Service Provider for Special Service Area #51. **SSA Commissioners in attendance were:** Veta Caldwell-Charles (**Tailo-rite Cleaners**), Durrell Garth (**Citizens Newspaper**). **SSA Commissioner Applicant: Lamont Smith.** Roll Call and Opening Remarks done by SSA#51 Program Manager, Karletta Kelly. Secretary Veta Charles conducts reading of the March 11, 2015 and May 13, 2015 meeting minutes. Meetings were approved

SSA #51 Program Manager reviews 2016 Budget Draft and Timeline. Commissioners approve 2016 Budget Draft submission and approve CBA, Small Business Development, Inc. to be the service provider of SSA #51 in 2016. Program Manager Reports Quarterly Usage Report for the first-second quarter of 2015. **Advertising and Promotions** Important information, such as Business Workshops, Financial Assistance and Technology Development are distributed monthly to SSA #51 businesses. Every effort is made that SSA #51 Businesses are informed of SSA #51 Services, Monthly Membership Meetings, SSA Quarterly Meetings, BACP Workshops, GET Connected Program, and the Micro Lending Program.

The SSA #51 Service Provider takes every opportunity to market their SSA #51 businesses. During the upcoming June 18th, 2015 Mix N Mingle, SSA #51 Restaurants will be invited to showcase their culinary talents. CBA, SBDI purchased one dish from each participating restaurant to highlight at the event. Their food menus and business cards are on display. As an added bonus, CBA, SBDI has offered all participants at the event 10% off their next catering order from any of the participating businesses. CBA, SBDI is also promotes the SSA #51 businesses on social media. Facebook): **884** Likes (Facebook.com/ChathamBusiness Twitter: **575** Followers (@CBAworks)

Public Way Maintenance January 2015 – May 2015 *Street Cleaning* So far this quarter a total of **849** bags of garbage were collected and removed from the streets of SSA #51 in the months of March and May. On average SSA # 51 75th and 79th St Corridor cleared **20** Lamp Posts, **66** Bus Stops, **92** driveways, **60** Gallons of garbage from vacant lots and **480** Walkways. So far this quarter in total SSA # 51 Cottage Grove, 87th and 95th St Corridor cleared **642** Lamp Posts, **1128** Bus Stops, **547** driveways, 1700 Gallons of garbage from vacant lots and **2190** Walkways.

Public Way Aesthetics: SSA #51 Service Provider has submitted 10 new Public Way permits for more planters. Replaced winter ferns with spring flowers on current planters and removed unwanted planters from in front of complaining businesses.

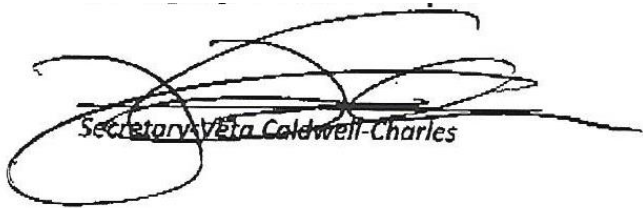
Façade Improvements

18 total Businesses applications were submitted as of March 2015. **5** have completed their Façade Improvements that include Awnings, new signage and security shutters. **3** have been removed from list. **2** are waiting on Permits. **5** are in Design Process. **0** are in various stages of documentation status. **8** are on standby to move off waitlist. (See attached Façade Enhancement Update)

Safety Programs

CBA, SBDI contracted AGB Investigative for Security. Captain Dawn Russell Reviews AGB Security Reports January 2015 through May 2015 with Commissioners(Reports attached).

Executive Director Melinda Kelly updates on CBA, SBDI involvement in the Greater Chatham Initiative and will keep abreast as changes happen. Also of the TIF increments CBA, SBDI will receive in \$18K of the \$54K due the SSA#51 Corridor. **Meeting Adjourned at: 6:41 p.m.**



Secretary Veta Caldwell-Charles



SSA #51 Program Manager, Karletta R. Kelly